



Adding Projects

1. In the DPAS Warehouse Management module, navigate to **Project Mgmt** from the **Materiel Mgmt** menu – The **Project Manage** page displays.
2. Select the **Add** button – A row in the grid opens.

The **Project Management** process allows you to manage projects which will be used when with Sets, Kits, and Outfits (SKOs). You will be able to identify:

- The number of kits required to be created based upon demand
- The number of existing SKOs
- Items in stock and the number/dollar value of items which will need purchased to support the number of kits to be assembled

Instructions

Search Criteria

Prj Cd: Select an Item | Prj Desc: | Prj Status: Open | Prj Type: Select an Item

Search | Reset

2 + Add | Grid Options

	Prj Cd	Prj Desc	Prj Type	Prj Status	Planned Start Dt	Actual Start Dt	Planned End Dt	Actual End Dt
Edit Delete	MR9	MAINTENANCE	OTH - Other	Open	01/06/2014			
Edit Delete Plan	SKO	SKO	SKO - Sets Kits Outfits	Open	12/09/2013			

10 items per page | 1 - 2 of 2 items



Adding Projects (Cont'd)

3. Select the **Generate Project Cd** checkbox to have the project code generated - The **Prj Cd** drop-down displays.
4. Select the appropriate project from the **Prj Cd** drop-down list - If the **Generate Project Cd** checkbox is not selected, the only valid characters in **Prj Cd** are A-Z or 0-9.
5. Enter the description of the project in the **Prj Desc** field.
6. Select the type of project from the **Prj Type** drop-down list.
7. Enter the quantity in the **Qty** field.
8. Enter the estimated cost of the project in **Est Prj Cost** field.
9. Enter, or use the Calendar Tool to enter, the date the project is planned to start in the **Planned Start Dt** field.
10. Enter, or use the Calendar Tool to enter, the date the project is planned to end in the **Planned End Dt** field.
11. Select the **Project POC** tab – The **POC** tab displays.
12. Enter Point of Contact information for the project.
13. Select the **Add** button – The new project displays in the Results Grid and the **Prj Cd** is populated with the automatically generated number.

To add **Remarks** and/or **History Remarks**, select the **Add / Edit Remarks** hyperlink.

Add Project

Instructions

Project Project POC

Add Project

Prj Cd R - RADAR ANTENNA SYS FO Generate Prj Cd

* Prj Desc Radar Antenna System

* Prj Type SKO - Sets Kills Outfit * Prj Status OP - Open

Qty 3

Est Prj Cost 210000 Actual Cost

* Planned Start Dt 5/21/2014 Actual Start Dt

Planned End Dt 6/30/2014

Add / Edit Remarks

Add Cancel

Add Project

Instructions

Project Project POC

POC Details

Contact Point Walter Osborne

Phone Nbr 614-555-5554

DSN Nbr

Fax Nbr

Email Address walter.osborne@usmc.mil

Address Line 1 3990 E Broad St

Address Line 2

City

State * - State Code Not Applicable

Zip Cd

Country * - N/A

Add / Edit Remarks

Remarks

History Remarks

Add Cancel





Updating Projects

1. In the DPAS Warehouse Management module, navigate to **Project Mgmt** from the **Materiel Mgmt** menu – The **Project Manage** page displays.
2. Select the Project Code for your project from the **Prj Cd** drop-down list in the Search Criteria area.
3. Select the **Search** button – All projects which match the project code display in the Results Grid.
4. Select the **Edit** button for the project to update – The **Update Project** pop-up displays.
5. Enter, or use the Calendar Tool to enter, the date the project actually started in **Actual Start Dt** field.
6. Select the **Update** button – The Results Grid displays.

Select the **Attach** button to add an attachment; this can only be done on the **Update** page.

Update Project [X]

Instructions

Project: Project POC

Add Project

Prj Cd: R03

* Prj Desc: RADAR ANTENNA SYSTEM

* Prj Type: SKO - Sets Kits Outfits

* Prj Status: OP - Open

Qty: 3

Est Prj Cost: 210000

* Planned Start Dt: 5/21/2014

Planned End Dt: 7/7/2014

Actual Cost: []

Actual Start Dt: 5/22/2014 **5**

Actual End Dt: []

Attachment: No attachments found [Attach...]

[Add / Edit Remarks](#)

6 [Update] [Cancel]

Instructions

Search Criteria

Prj Cd: R03 **2**

Prj Status: Open **3**

Prj Desc: []

Prj Type: All

[Search] [Reset]

Project: + Add [Grid Options]

Prj Cd	Prj Desc	Prj Type	Prj Status	Planned Start Dt	Actual Start Dt	Planned End Dt	Actual End Dt
R03	RADAR ANTENNA SYSTEM	SKO - Sets Kits Outfits	Open	05/21/2014			

[Edit] **4** [Delete] [Plan]

10 items per page

1 - 1 of 1 items



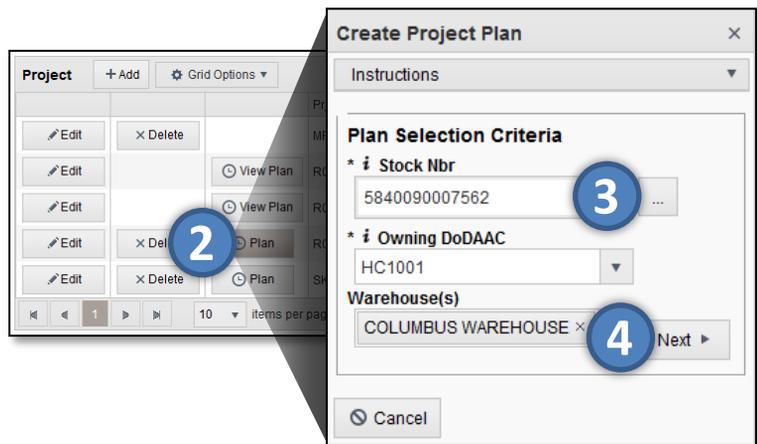


Planning a Project

1. In the DPAS Warehouse Management module, navigate to **Project Mgmt** from the **Materiel Mgmt** menu.
2. Search for and select the **Plan** button for your project - The **Create Project Plan** pop-up displays.
3. Enter or use the **Stock Nbr Browse (...)** button to select the Stock Number.
4. Select the **Next** button - The **Create Project Plan – Plan Selection Criteria** pop-up page displays.

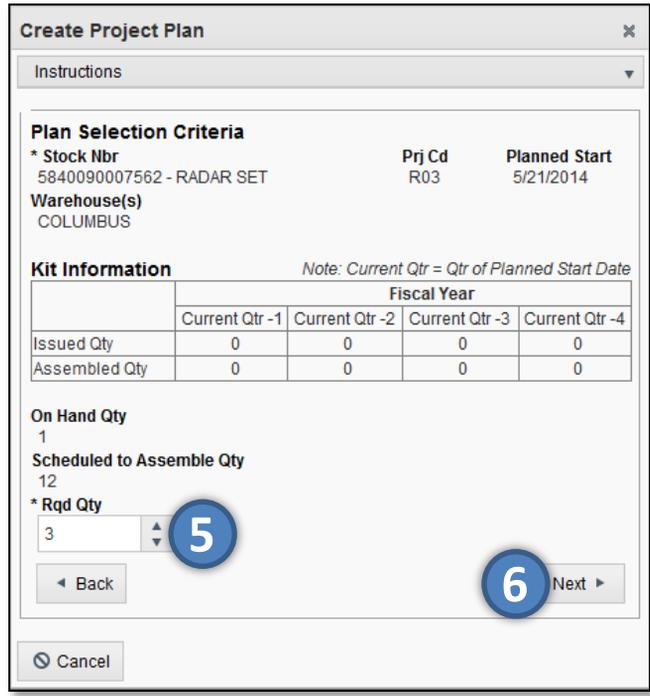
The Project Plan is initiated from the **Project Manage** process by selecting the **Plan** or **View Plan** buttons in the Results Grid.

The **View Plan** button displays only when a plan has already been created and sent for approval.



- The **Owning DoDAAC** for the Warehouse you are currently logged in to displays on this pop-up. However, use the drop-down list to change it, if needed.
- You can plan projects for multiple Warehouses by selecting the **Warehouse(s)** field. This displays a list of available Warehouses. If you need to remove one which was selected in error, choose the "X" next to it.

5. Enter the required number of kits in the **Rqd Qty** field.
6. Select the **Next** button.



For the Planning process, the **Planned Start Dt** is used as the Current Quarter.





Planning a Project

The **Create Project Plan – Bill of Material (BOM)** pop-up displays.

7. Select the **Order Qty** for the first item and enter (or use the numeric control) the amount in the field.
8. Repeat step 7 for any additional items.
9. Select the **Submit** button.

Create Project Plan ✕

Instructions ▼

Kit Information

Prj Cd: R03 EA Kit Cost: \$306.40 Rqd Qty: Total Kit Cost: \$919.20

Planned Start Dt: 5/21/2014

Stock Nbr: 5840090007562 - RADAR SET

Bill of Material (BOM)

Stock Nbr	Item Desc	UI	Unit Price	Stocking UI	Kit Qty	On Hand Qty	Due In Qty	Rqd Qty	Order Qty	Extended Price
2590219064332	REMOTE CONTROL,WINC	EA	\$300.55	EA	1	990	0	3	<input type="text" value="3"/> 7	\$901.65
5130002036447	SOCKET,SOCKET WRENC	EA	\$5.85	EA	1	0	0	3	<input type="text" value="3"/>	\$17.55

◀ ◁ 1 ▷ ▶ 10 items per page 1 - 2 of 2 items

Total Order Cost: 6 \$919.20

Estimated: \$210,000.00

Estimated to Actual: \$209,080.80

9

As you change the **Order Qty**, the **Extended Price**, **Totals**, **Estimated**, and **Estimated to Actual** amounts update.

If your requirements change to build more or less kits, change the **Rqd Qty** and select the **Calculate** button to update the totals.

Once the Project Plan is completed, the items which need requisitioned to assemble the required number of kits will be sent to the **Replenishment** process for approval. After approval, **Receipt Due Ins** are created. For items which do not need requisitioning (an on-hand quantity is available), the **Replenishment Approval** and **Receipt** processes are not needed.

The **SKO Build** process will then be initiated and a Header is established.

To cancel an approved project, you will need to use the **Replenishment** process (if the requisitions have not already been approved for purchase). If the requisitions have already been approved, the **Receipt Due-Ins** will need to be cancelled and the **SKO Build** for the project will also need to be cancelled.





Viewing Project Plans

1. In the DPAS Warehouse Management module, navigate to **Project Mgmt** from the **Material Mgmt** menu – The **Project Manage** page displays.
2. Select the **View Plan** button to view the details of the project - The **View Project Plan** pop-up displays.
3. Review the details of your project and select the **Close** button.

The items which need requisitioned are sent to the **Replenishment** process for approval.

For Sets, Kits and Outfits, a SKO Build will be initiated. Use the **Set Kit Outfit** process to initialize the pick.

View Project Plan [Close]

Instructions [Dropdown]

Plan Selection Criteria

Prj Cd	R03	Planned Kits	3	EA Kit Cost	\$306.40	Cost	\$919.20
Planned Start Dt	05/21/2014	Cancelled Kits	0				\$0.00
* Stock Nbr	5840090007562 - RADAR SET	Actual Kits	3				\$919.20
Warehouse(s)	COLUMBUS WAREHOUSE						

Note: Current Qtr = Qtr of Planned Start Date

Kit Information

	Fiscal Year			
	Current Qtr -1	Current Qtr -2	Current Qtr -3	Current Qtr -4
Issued Qty	0	0	0	0
Assembled Qty	0	0	0	0
On Hand Qty	Scheduled to Assemble Qty			
	12			

Bill of Material (BOM)

Stock Nbr	Item Desc	UI	Unit Price	Stocking UI	Kit Qty	On Hand Qty	Due In Qty	Rqd Qty	Order Qty	Cancel Qty	Extended Price
2590219064332	REMOTE CONTROL,WINC	EA	\$300.55	EA	1	990	0	3	0	0	\$0.00
5130002036447	SOCKET,SOCKET WRENC	EA	\$5.85	EA	1	0	0	3	3	0	\$17.55

10 items per page 1 - 2 of 2 items

Total Funded Cost:	\$17.55
Project Cost:	\$17.55
Non Project Cost:	\$0.00
Estimated:	\$210,000.00
Estimated to Actual:	\$209,982.45

[Close] **3**

Project + Add Grid Options [Dropdown]

	Prj Cd	Prj Desc	Prj Type	Prj Status	Planned
[Edit] [Delete]	MR9	MAINTENANCE	OTH - Other	Open	01/06/20
[Edit] [View Plan]	R01	RADAR ANTENNA SYSTEM	SKO - Sets Kits Outfits	Open	05/10/20
[Edit] [View Plan]	R02	NEW RADAR ANTENNA SYSTEM	SKO - Sets Kits Outfits	Open	03/06/20
[Edit] [View Plan]	R03	RADAR ANTENNA SYSTEM	SKO - Sets Kits Outfits	Open	05/21/20
[Edit] [Delete] [Plan]	SKO	SKO	SKO - Sets Kits Outfits	Open	12/09/20

10 items per page

2

